

THE DETROIT CITY COUNCIL
IS ACCEPTING APPLICATIONS FOR THE POSITION OF
OMBUDSMAN
FOR THE CITY OF DETROIT

The Ombudsman is a ten-year appointed position with the power to receive complaints and initiate investigations of any agency within City government, with the exception of elective officers. At the time of appointment, the successful applicant must be at least 18 years of age and a citizen of the United States. The Ombudsman may not hold any office of trust or profit or engage in any occupation for profit outside the duties of the office. Current salary: \$127,500

In addition to the Charter mandated requirements listed above, the candidate should also have:

- Extensive experience in municipal or state government
- Minimum of a Bachelor's Degree from an accredited college or university in Public Administration, Political Science, Urban Planning, Urban Studies, Human Services, or related field
- Computer literacy
- Mediation and negotiation experience
- Demonstrated investigative and analytical skills
- Excellent written and oral communication skills
- Ability and willingness to work with both legislative and executive branches of government
- Demonstrated ability and willingness to work with various ethnic, social and age groups
- Strong professional, civic or community service background
- Positive working relationships with the private sector, community or other governmental agencies
- Demonstrated ability to manage multiple tasks, investigations, or activities in a professional and timely manner
- Ability and willingness to work long hours, attend evening and weekend meetings or travel if required
- Highly motivated, creative and adaptable individual in seeking long term solutions or policy changes

Successful applicants will be expected to operate within the position in accordance with United States Ombudsman Association Governmental Ombudsman Standards.

APPLICATION PROCESS:

A Formal Application Packet, including (1) a resume, (2) a writing sample (of at least 3 pages in length, and an application form **MUST** be submitted for consideration. Applications are available at **www.detroitmi.gov/Government/City-Council** or in the Legislative Policy Division's office. Applications will be accepted via hand-delivery, mail and electronic mail at the following locations no later than **5:00 P.M. ON JULY 13, 2015.**

City of Detroit
City Council Legislative Policy Division
Coleman A. Young Municipal Center, Ste. 208
Detroit, MI 48226, or
OmbudsmanApp@detroitmi.gov

Phone calls, letters of interest, or other contacts will **NOT BE CONSIDERED** as a formal application.